

REMOTE POSSIBILITIES RADIO CONTROL CLUB BYLAWS

Revised: October 31, 2016

Article I: DUTIES

- Board of Directors: The management of the affairs of the Club shall be vested in the Board of Directors who shall have the authority to administer its policies. Official decisions shall be made by a simple majority vote of the membership present at a regular monthly meeting of the Club.
- President: The President shall preside at all meetings of the Club and shall act as a spokesperson in all matters pertaining to it, and will serve as the President of the board of Directors.
- Vice-President: The Vice-President shall act for the President when he/she is unable to serve, and is to maintain as accurate record (including place of storage) of all Club assets, and shall serve as a member of the board.
- Secretary: The Secretary shall record minutes of each Club and Board meeting and handle all correspondence pertaining to Club activities. He/she will also be the Club's contact person with AMA in case of questions, problems or situations. At all club meetings it is imperative that any item of business that requires a vote that is brought before the body of the membership for approval, requires a motion from the floor. The individual's name that makes the motion and the name of the individual that seconds the motion, and the results of that motions vote, need to be documented. In short a complete and accurate dictation must be made. He/she shall serve as a member of the board.
- Treasurer: The Treasurer shall be responsible for all Club finances. This includes the Club checkbook, and all matters pertaining to the bank account. The Treasurer makes certain that all bills and obligations are paid before their due date. He/she will provide a financial report at every general Club meeting. He/she shall serve as a member of the board.
- Safety Coordinator: Shall be responsible for chairing the safety committee and ensuring existing safety regulations are enforced. This includes processing the grievance forms and following the existing grievance procedure documented in the bylaws. He/she shall serve as a member of the board.
- Field Marshall: Shall be responsible for establishing a maintenance program to insure that all plants and trees are watered and cared for. He/She is to ensure that the field is properly maintained and recommends improvements/changes.

ARTICLE II: FINANCIAL REVIEW

- The President or his appointees will make a periodic financial review of the Treasurer's books at their discretion. The results of the review will be reported to the membership in the October monthly meeting.

ARTICLE III: TERMS OF OFFICE

- All elected officers of the Club shall serve for (1) year from the date of election. Officers are to be elected by a vote of the members in the month of November. Mail-in ballots will be made available for those members by request, which have voting rights but cannot attend the meeting. Those ballots must be returned by mail before the November meeting, or hand delivered to a board member sealed and they will be opened at the meeting and counted as if those persons were present at the meeting. New officers will take office at our December meeting (Christmas Party). Personnel will be nominated by the elected officers and confirmed by a simple majority vote of those members present during a regular meeting: Newsletter Editor, Webmaster, Field Marshall, Contest Director, Etc.
- Nominations of Club officers shall be made at the general membership meeting during the month of October. Nominations for office may be made by any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer. All known nominations for office will be published by Email and on the club web site prior to the election.
- A secret ballot is required for removal of a member of the Board of Directors at a regular monthly meeting, and would require a 2/3 majority vote to remove him/her from office. The same applies for expulsion of a member from the Club.

ARTICLE IV: VACANCIES

- A candidate being nominated by the remaining officers and being voted in at the next monthly meeting shall fill vacancies in any office. Such appointee shall serve until the end of the term for which his/her predecessor was elected.

ARTICLE V: COMMITTEE

- A committee of the Club shall be by appointment by the President and will be approved by a simple majority vote of the members present at a meeting and will serve through out the term, or less of his tenure of office. Standing Committees are the Safety Committee and the Field Maintenance Committee.

ARTICLE VI: MEETINGS

- Regular meetings shall be held monthly at a time and place designated by the Club officers and published on the Club website.
- Club officers may call special meetings with no less than five days prior notice of a special meeting. The purpose of the special meeting shall be stated in the notice.
- At any Club meeting a simple majority shall be over 50% of the members voting at the meeting.
- Any member of the Club may initiate a formal request for action by the Board of Directors by submitting a written proposal to the President. The proposal shall include a written description of the nature, type, and extent of the Board action recommended. The President of the Board shall forward copies of the proposal to other members of the Board of Directors for their consideration. Either the President or any other Board member may have the matter placed upon the working agenda of the next Club meeting.
- Meetings will be conducted using Robert's Rules of Order as guidelines.

ARTICLE VII: MEMBERSHIP

- All persons shall be eligible for membership, and shall agree to abide by the Club's bylaws and those of the AMA.
- Flying members will be required to hold and maintain a membership issued by AMA. First time flying member's applicants, as well as present flying members seeking membership renewal, must show proof of membership in the AMA. Non-flying and Associate Members do not require AMA membership.
- Membership shall be divided into the following categories:
 - Full Member: Is nineteen (19) years old or older and shall have full privileges and voting rights.
 - Junior Member: Is younger than nineteen (19) years old, and shall have full privileges and voting rights.
 - Family Membership: All persons living in the same household.
 - Associate Member: A non-flier who is interested in the activities of the Club and has voting rights.
 - Honorary Member: Members who have been given such status, will have voting rights and full privileges.
 - Ten Year (10): Full Membership
 - Lifetime: Full Membership

ARTICLE VII: DUES

- Full Member dues are \$100.00 per year
- Family Membership is \$125.00 per year
- Junior Member dues are \$10.00 per year
- Honorary Lifetime member has 0 dues per year and requires Club approval vote
- Honorary one year member has 0 dues and requires Presidency approval vote
- New Member dues \$25.00 for the first year
- Ten Year full member \$500.00 at one time in advance in lieu of 10 consecutive yearly dues payments.
- Lifetime Member \$1000.00 at one time in advance in lieu of paying yearly dues for life.
- Elected officers will receive full membership for the year serving.
- No special assessment shall be levied upon the Club membership, unless it is approved by a vote of two-thirds (2/3) majority of the members present at the regular monthly meeting and the members have been given five (5) days prior notice along with an explanation of the assessment.
- Club membership fees are subject to change as approved by majority vote of the Club membership at a regular scheduled Club meeting.

ARTICLE IX: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION, & REINSTATEMENT OF MEMBERSHIP

- Any member in good standing may resign his/her membership by giving written notice to the Club.
- If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby be terminated, and voting rights suspended, until restoration of eligibility.

- This section provides for enforcement of the Safety Rules, and the rules governing unacceptable behavior by an individual member or members, as defined by the bylaws of the Club, become the responsibility of the Board of Directors as stated in ARTICLE I, Duties, Section I of these bylaws. Any individual may be recommended for expulsion of his/her Club membership by a two-thirds (2/3) majority vote of the Board of Directors if in the Board of Directors' determination, such individual willfully commits any act or omission which is a violation of any of the terms of these ARTICLES of incorporation and bylaws, or the Rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.
- Any member who is expelled from membership may be reinstated to membership only by two-thirds (2/3) majority vote of the membership.
- The Board of Directors shall have the discretionary authority to recommend disciplinary action for such acts or omissions, which do not justify expulsion from membership.

ARTICLE X: AMMENDMENTS

- Amendments may be made to the bylaws at any general meeting of the Club members. Before amendments to the bylaws can be approved and updated, there is to be a 30-day membership evaluation period. These amendments are sent via e-mail to members for their evaluation and voted on at the next meeting.
- An annual review of the bylaws shall be made during the January meeting by the Club membership.
- Copies of the proposed amendments shall be provided to all members. Amendments shall be approved by no less than a two third (2/3) majority vote of the members present at the regular monthly meeting, and mail-in Club ballots. Mail-in Club ballots will be made available upon request for those Full Members who cannot attend the Club meeting. Those sealed ballots returned by mail will be opened at the meeting and counted as if those persons were present.

ARTICLE XI: SPECIAL FUNDS

- The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.
- The President **must** approve any discretionary spending of up to \$200.00 per month without requiring Club approval. Any expenditure above the \$200.00 per month must be approved in advance by a simple majority vote of the members present at the regular meeting.

ARTICLE XII: DURATION

- The duration of this Club shall be perpetual.

ARTICLE XIII: DISSOLUTION

- The Corporation may be dissolved with the approval of a two-thirds (2/3) majority vote of the total membership.
- Upon the dissolution of the Corporation, the Board shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 C (3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Corporation, as the Club membership shall determine.
- Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the County in which the principal office of this Corporation is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XIV: INCORPORATION

- The incorporation of this membership shall be a minimum of three (3) of the six (6) Board of Directors members elected.

ARTICLE XV: LOGO

- The official Club logo shall be:

**ARTICLE XVI: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)**

- **Purpose**
The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance form to be filled

out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.

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- **Safety Committees**

The Safety committee shall use its judgment in carrying out action on the following

- A grievance form will be filled out and turned in to the Safety Committee Chairman. At least one witness is required.
- **FIRST VIOLATION**
 - Viewpoints of both complainants and accused will be considered.
 - Complainant's name will be disclosed.
 - The Safety Committee will give a verbal reprimand to the accused, and this will be recorded in the Committee files.
- **SECOND VIOLATION**
 - Complainant's name will be disclosed with date, time, and witness signature.
 - If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) day. Written notice of this shall be issued and a copy posted on the website.
- **THIRD VIOLATION**
 - Committee will notify the accused in writing. Club members will also be notified of the vote for the expulsion of the accused at the next meeting.
 - Said expulsion will last for a one year minimum. (Longer if deemed necessary by the Board of Directors.
 - The accused shall have the right to rebuttal at this meeting. If accused cannot attend the meeting, he/she has the right to reschedule for the next regular meeting. If he/she fails to show, voting can and will commence.
 - A member shall be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.
 - The expelled member may reapply for membership after the expiration of the expulsion time period.
 - The three actions will not be enforced unless they are accumulated within a two year period of time. Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

Remote Possibilities R/C Club Grievance Form

Date: _____ **Time:** _____

Nature of Violation: _____

Signature _____

Witness _____

Additional Witnesses (not required) _____